



**NEWHALL SCHOOL DISTRICT
 Regular Meeting of the Governing Board
 May 12, 2020
 6:00 P.M. Closed Executive Session
 7:00 P.M. Regular Public Session**

MINUTES

The Regular meeting of the Governing Board was called to order at 6:00 P.M. by Board President Solomon. All Cabinet and Board members attended the meeting via Zoom teleconference to maximize public safety.

Board Members present: Rose, Smith, Solomon, and Talley

Board Members absent: Walters

Cabinet Members present: Jamison, Morse, Pelzel and Persaud

There were no public comments on Closed Session items.

Adjourned to Closed Session at 6:02 P.M.

Pursuant to Government Code section 54957: Public Employee – possible employment/discipline/dismissal/release of an employee

Pursuant to Government Code section 54957.6: Labor Negotiations – Negotiator for the District: Dr. Michelle Morse, Assistant Superintendent of Human Resources

Pursuant to Government Code section 54956.9: Potential Litigation – Case #18/19-04

Board members returned to Public Session at 7:06 P.M.

Board Member Walters was present for Public Session at 7:06 P.M.

The Board President announced that no action was taken in Closed Session.

Board President Suzan Solomon led the Pledge of Allegiance

PLEDGE

Approved Agenda
 M/S/C – (Rose/Talley)
 Vote: 4-0

AGENDA

Roll call vote:
 Walters – Aye
 Talley – Aye
 Rose – Aye
 Solomon – Aye

Board Member Smith was not present for the vote.

Approved the Minutes of the Regular Meeting of April 28, 2020
 M/S/C – (Walters/Talley)
 Vote: 4-0

MINUTES

Roll call vote:
Walters – Aye
Talley – Aye
Rose – Aye
Solomon – Aye
Board Member Smith was not present for the vote.

ANNOUNCEMENTS AND COMMENTS

- Board members thanked Assistant Principal Diane Diamond for assisting with Old Orchard Google Classroom observations. Board members are impressed with teacher efforts to make the Distance Learning platform work. They thoroughly enjoyed the experience;
- Board members shared that a special election is happening today for the 25th Congressional District.

Board Member Smith returned to the meeting at 7:09 P.M.

PUBLIC COMMENTS

NTA Co-President Hillary Hall shared that NTA is working closely with District administrators on the Distance Learning Grading Resolution. NTA created staff surveys in the interest of compiling opinions to share with Cabinet member and assist with finalizing the Resolution.

Stevenson Ranch parent Steve Garcia addressed the Board with concerns of the SDC Program moving from Stevenson Ranch Elementary to Wiley Canyon Elementary in the fall. Mr. Garcia stated he is not in favor of the decision and shared his personal perspectives on how the change may negatively impact his child.

CORRESPONDENCE

In an effort to correct recently-published media articles around Christy Smith and previous Board Members actions, the Governing Board agreed to draft a letter to The Signal Newspaper and KHTS regarding the misrepresentation of previous public actions taken by Governing Board members.

PUBLIC INTEREST

None.

CONSENT CALENDAR

Business Services

Approved purchase orders through #20-01069; B warrants 20091690 - 20094516; all payroll warrants issued through May 11, 2020; 59 sub teacher days for April 2020

Approved Gift Report #19/20-16

Human Resources

Approved Personnel Report #19/20-18

ANNOUNCEMENTS

PUBLIC COMMENTS

CORRESPONDENCE

PUBLIC INTEREST

CONSENT CALENDAR

B WARRANTS

GIFT REPORT

PERSONNEL REPORT

Approved items on the Consent Calendar

M/S/C – (Walters/Smith)

Vote: 5-0

Roll call vote:

Walters – Aye

Rose – Aye

Talley – Aye

Smith – Aye

Solomon - Aye

Information concerning the Consent Items listed above has been forwarded to each Board Member prior to this meeting for their study. Unless a Board Member has a question concerning a particular item and asks it to be withdrawn from the Consent Calendar, the items are approved at one time by the Governing Board. The action by the Board in approving Consent Items is detailed in individual backup documents.

STAFF REPORTS

Business Services

SIM-PBK representatives Marco Eacrett, Hal Hart, Alex Parslow and Suzette Lovely presented an update on the Educational Specifications (“Ed Spec”) of the Facilities Master Plan (“FMP”) as previously requested by the Board. The presentation included the Ed Spec process, where the process is today, where the process will go and the potential impacts of COVID-19.

EDUCATION SPECIFICATIONS

Next steps include getting final input on the Ed Specs by June 1, 2020.

Board members and Superintendent Pelzel commended SIM-PBK staff for their efforts on the draft FMP presented thus far. Board members feel the District’s goals are accurately represented.

Board members were provided a first draft of the Architect Request for Proposal (“RFP”) for review and input. Board members made the following requests:

DRAFT ARCHITECT RFP

- Insure that the Ed Specs are clearly called out and included as part of the RFP
- No less than 2 firms will be chosen to provide a presentation as part of the final selection process
- Firms to address the uniqueness of Newhall School District and the Santa Clarita Valley, and how do these factors influence the design process
- Maintain prior practice of including Board member(s) in the selection process

Discussions were held on whether timing for the selection process is appropriate considering the current COVID-19 pandemic and the long-term financial effects expected. Board members agreed it is in the best interest of the District to move forward with the selection process to begin addressing designs and necessary funding.

Approved awarding Bid Number 2020-03: Roofing Projects, Peachland and Wiley Canyon, Summer 2020.

BID 2020-03 SUMMER ROOFING PROJECTS

M/S/C – (Walters/Talley)

Vote: 5-0

Roll call vote:

Rose – Aye

Walters – Aye

Smith – Aye

Talley – Aye

Solomon – Aye

Board members inquired whether projects can commence earlier than the scheduled summer months, considering campuses are unoccupied at this time. Facilities Director Fred Palmer will work with contractors and explore whether an earlier start will affect current school programs in place such as the daily meal distributions for students.

Approved awarding Bid Number 2020-02: Carpet Flooring Installation, Stevenson Ranch and Pico Canyon, Summer 2020

M/S/C – (Walters/Smith)

Vote: 5-0

Roll call vote:

Rose – Aye

Walters – Aye

Smith – Aye

Talley – Aye

Solomon – Aye

**BID 2020-02 CARPET
FLOORING
INSTALLATION**

Approved addendum to transportation services contract with Storer Transportation with a request for District counsel to explore including Wm. S. Hart School District in future contracts.

M/S/C – (Walters/Rose)

Vote: 5-0

Roll call vote:

Rose – Aye

Talley – Aye

Smith – Aye

Walters – Aye

Solomon – Aye

**STORER
TRANSPORTATION
CONTRACT
ADDENDUM**

Approved declaration of vacancy on the Measure E Citizens' Oversight Committee

M/S/C – (Walters/Smith)

Vote: 5-0

Roll call vote:

Smith – Aye

Talley – Aye

Rose – Aye

Walters – Aye

Solomon – Aye

**MEASURE E COC
VACANCY**

Student Support Services

Approved and waived 3rd and final reading of BP and AR 5116.1: Intradistrict Open Enrollment. Board members requested Cabinet include monthly diversion numbers in Friday Facts moving forward.

M/S/C – (Walters/Talley)

Vote: 5-0

Roll call vote:

Walters – Aye

Talley – Aye

Rose – Aye

Smith – Aye

Solomon – Aye

**BP/AR 5116.1:
INTRADISTRICT
OPEN ENROLLMENT**

Administrative Services

Approved Resolution# 19/20-32 declaring May 11 – 15, 2020 as “Parents and Other Caring Adults as Education Partners Appreciation Week”

M/S/C – (Smith/Talley)

Vote: 5-0

Roll call vote:

Walters – Aye

Smith – Aye

Talley – Aye

Rose – Aye

Solomon – Aye

**RESOLUTION
#19/20-32: PARENT &
CARING ADULT
APPRECIATION WEEK**

Board members recognized the uniqueness of parents integrating school in the home and partnering with the District. Thank you to NSD’s parents and other caring adults for taking the responsibility of continuing their children’s education.

Approved moving forward with the 2019/2020 School Effectiveness Survey and adding the following 3 questions:

- During Distance Learning my school consistently kept me informed around resources and expectations for my child.
- My child’s teacher provided engaging activities during Distance Learning.
- I received the feedback I needed on my child’s progress for Distance Learning.

**2019/2020 SCHOOL
EFFECTIVENESS
SURVEY**

Input from the Survey will assist with writing the summary report required for this year’s LCAP.

M/S/C – (Walters/Smith)

Vote: 5-0

Roll call:

Smith – Aye

Rose – Aye

Talley – Aye

Walters – Aye

Solomon – Aye

Approved and waived 2nd and 3rd readings of BP 6157 (a): Distance Learning with recommended edit.

M/S/C – (Walters/Rose)

Vote: 5-0

Roll call vote:

Walters – Aye

Rose – Aye

Smith – Aye

Talley – Aye

Solomon – Aye

**BP 6157 (a): DISTANCE
LEARNING**

Approved Special Governing Board meeting on May 19, 2020 at 7:00 PM to final approve Assistant Superintendent (Human Resources and Business) candidate positions.

M/S/C – (Walters/Talley)

Vote: 5-0

Roll call vote:

Walters – Aye

Smith – Aye

Rose – Aye

**SPECIAL BOARD
MEETING**

Talley – Aye
Solomon – Aye

Superintendent Pelzel updated the Board on the progress of the District’s Distance Learning platform. Updates include:

**SCHOOL CLOSURE &
COVID-19 UPDATE**

- County leaders may potentially extend the current “Stay at Home” order to late July or early August, however the City of Santa Clarita has voted to formerly reject the extension;
- 392 families provided great feedback on the recent Distance Learning Survey. Responses included successes around structures, flexibility, curriculum and technology. Families seem to especially enjoy the whole-class Google meets and parents are appreciative of the technology skills their children are building. The majority of survey participants also inquired on the District’s plans for the next school year. There seems to be a divide with families ready to return to a normal class setting versus those who are not. Families also inquired on plans for 6th grade promotions and collecting student supplies from classrooms;
- In an effort to begin planning for the upcoming school year, Superintendent Pelzel also released a 2020/2021 School Start Planning Task Force survey. The survey resulted in interest from all 10 sites and 20 individuals were selected to represent parents, teachers, classified staff and administrators. The group will meet on Tuesdays and Thursdays from 4:00 – 5:30 P.M. beginning this Thursday, June 14th. The Board will receive regular updates and formal recommendations will be presented for consideration at the June 9, 2020 Board meeting.

Assistant Superintendent of Instructional Services Dee Jamison expressed her gratitude to parents for their feedback and their flexibility with the Distance Learning model.

Board members expressed their support of the Task Force and feel this forward-thinking approach will prepare the District for anticipated, tough changes.

HUMAN RESOURCES

NESP Co-Presidents DeeDee Jensen and Mayra Cuellar along with several District staff members addressed the Board about their concerns with the proposed reduction in classified hours. Speakers stated they were not in favor of the Resolution and shared their personal perspective on how it will negatively affect daily school office operations and students.

**RESOLUTION
19/20-34: CLASSIFIED
REDUCTION IN HOURS**

Board and Cabinet members shared with the public that reductions are based on a staffing formula as a result of the lower enrollment numbers expected for the 2020/2021 year.

Approved Resolution 19/20-34: Classified Reduction in Hours with a caveat that the Resolution be revisited if State and Federal resources are made available as a result of the COVID-19 pandemic. Board members also requested Cabinet provide an update on how the reduction in classified hours has affected school offices.

M/S/C – (Walters/Rose)

Vote: 5-0

Roll call vote:

Walters – Aye

Rose – Aye

Talley – Aye

Smith – Aye

Solomon – Aye

Approved MOU between NSD and NTA regarding COVID-19 school closures. The Board and Superintendent Pelzel commended teachers for their efforts in creating the MOU. **NTA COVID-19 MOU**

M/S/C – (Walters/Talley)

Vote: 5-0

Roll call vote:

Walters – Aye

Rose – Aye

Talley – Aye

Smith – Aye

Solomon - Aye

AR 4218: Classified Personnel: Dismissal/Suspension/Causes for Disciplinary Action will be brought back to the March 26th Board meeting for 3rd and final reading.

AR 4218: CLASSIFIED PERSONNEL

Approved revised Business Services Coordinator job description

M/S/C – (Rose/Smith)

Vote: 5-0

Roll call vote:

Smith – Aye

Rose – Aye

Walters – Aye

Talley – Aye

Solomon – Aye

REVISED BUSINESS SERVICES COORDINATOR JOB DESCRIPTION

ADJOURNMENT

ADJOURNMENT

Mrs. Solomon adjourned the meeting at 11:15 P.M.

AGENDA ITEMS FOR UPCOMING MEETINGS OF THE GOVERNING BOARD

Distance Learning Grading Resolution

The next Regular Meeting is scheduled for May 26, 2020. Closed Session will begin at 6:00 P.M. and Public Session will begin at 7:00 P.M. The meeting will be held at the Newhall School District Office, 25375 Orchard Village Road, Suite #200, Valencia, California.

Secretary to the Board

Clerk of the Board

NOTE: Individuals who require special accommodations (such as American sign language interpreter, accessible seating, documentation in accessible formats, etc.) should contact the District Office at (661) 291-4163 at least two business days prior to the meeting date.

Individuals who wish to inspect agenda materials that have been distributed to the Board less than 72 hours before a meeting can do so by contracting the Superintendent's Office at the Newhall School District Administrative Office located at 25375 Orchard Village Road, Suite 200, Valencia, California or by calling (661) 291-4163.